



Kitsap Regional Farmers Market Association/  
Port Orchard Farmers Market  
P.O. Box 8247  
Port Orchard, WA 98366  
[www.pofarmersmarket.org](http://www.pofarmersmarket.org)

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## 2022 Community Guest Free-Space Application/Contract

Community groups or organizations requesting a Free-Space reservation at the Port Orchard Farmers Market will meet the following requirements:

1. Must be a not-for-profit organization or community services offering information regarding Market-related and/or community-related services.
2. To request a Free-Space (10'x10'), complete this form and mail in to the above address or bring to the Market Information Booth on market day.
3. Due to high demand, Free-Space booths may be limited to one Saturday per month on a first come, first-serve basis. The Market Manager is responsible for determining availability of space.
4. Requesting organization must provide their own canopy, canopy weights (required minimum of 25lbs per leg), table, chairs, and weather protection. Information may be passed out from stall area only. No microphones or electronically-enhanced presentations are permitted.
5. Sales are limited to raffle tickets or show tickets. If you wish to sell a product, please inquire about screening and member/vendor details.
6. Free-Space groups are subject to all Market Site Policies as contained in the Vendor Guide available at [www.pofarmersmarket.org](http://www.pofarmersmarket.org), unless otherwise specified.

### Community Group / Organization Free-Space Reservation Form

Name of Group/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Contact: \_\_\_\_\_

Contact Person & Phone #: \_\_\_\_\_

Purpose of reservation: \_\_\_\_\_

Date(s) requested: \_\_\_\_\_

I have read and agree to follow the POFM Community Group/Organization Free-Space Agreement & Market Site Policies:

Signature: \_\_\_\_\_

Anyone wanting to bring a vehicle into the market must show a valid Auto Insurance ID Card to the Manager before entering.

Please submit reservation form to the address above, at the Information Booth at the market, or email to [manager@pofarmersmarket.org](mailto:manager@pofarmersmarket.org)

THE SIGNER OF THIS CONTRACT AGREES TO HOLD THE KRFMA/Port Orchard Farmers Market HARMLESS FOR ANY PROBLEMS THAT MAY ARISE FROM THE ORGANIZATION'S USE OF THE PROPERTY OCCUPIED BY THE FARMERS MARKET